



REAL ESTATE

LINCOLN PLAZA TENANTS CORP.  
44 WEST 62ND STREET  
NEW YORK, NY 10023

Charles H. Greenthal Management

Four Park Avenue - Third Floor • New York, NY 10016-5300

Telephone: (212) 340-9300

FAX: (212) 447-1667

REQUIREMENTS FOR FINANCING/REFINANCING/HOME EQUITY LINE OF CREDIT

FOR ALL REFINANCING APPLICATIONS IN WHICH THE MORTGAGE AMOUNT IS INCREASED, PLEASE INCLUDE "ALL" OF THE FOLLOWING REQUIREMENTS:

IF THE MORTGAGE AMOUNT IS THE SAME OR LESS, INCLUDE ONLY THE FOLLOWING: #'S 8/9/10/11/12/13 AND SEVEN (7) COLLATED COPIES.

1. Tax returns with schedules and W-2's for the last two years (if self-employed, also copies of checks (front and back) for payment of federal taxes in lieu of W-2's).
2. If income has increased significantly since the last tax returns, a letter from the employer stating current compensation, (if self-employed, copies of estimated tax work sheet and checks (front and back) for federal tax payments for the current year).
3. Completed financial statement form (enclosed).
4. List of all debts including those the applicant anticipates incurring in the next year listing amount, payee and payment schedule.
5. If self-employed and the business constitutes a significant part of the applicant's personal total assets or net worth, a statement by an accountant setting forth the business assets and net worth.
6. Use of funds from proposed financing, including the repayment of any existing debts.
7. \$60.00 check made payable to Charles H. Greenthal Management, for credit check (PER-PERSON).
8. \$300.00 check made payable to Charles H. Greenthal Management, for processing of Recognition Agreement Forms.
9. Copy of the loan application **and** commitment letter.
10. Copy of the appraisal report.
11. If refinancing with a different lender/include pay-off letter)
12. Three (3) original recognition agreement forms (Aztech Form 1973 Only / BANK CAN PROVIDE)
13. Approving letter from first mortgage holder (if applicable)

MEMBERS OF THE WEST GROUP OF COMPANIES

The Charles H. Greenthal Group Inc. • Charles H. Greenthal Management Corp. • Charles H. Greenthal Commercial Corp.  
Charles H. Greenthal Residential Sales Corp. • Charles H. Greenthal Residential Rentals • The Cooperative Capital Group  
Greenthal West Residential Sales Corp. • Greensboro, N.C. Associates • West Properties, Inc. • Greenthal Capital Corp.  
Greenthal Realty Partners, L.P. • BWJ Advertising Inc. • Westampa Co.



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WHEN ALL INFORMATION IS COMPLETED, PLEASE SUBMIT EIGHT (8)  
COLLATED COPIES PLUS THE (ORIGINAL) TO THE CLOSING DEPARTMENT,  
CHARLES H. GREENTHAL MANAGEMENT, 4 PARK AVENUE, 3RD FLOOR, NEW  
YORK, NEW YORK 10016

\*\*\*PLEASE NOTE INFORMATION REQUIRED TO ORDER CREDIT REPORT\*\*\*

1. Social Security Number.
2. Bank Reference - account numbers, branch location and telephone number.
3. stating job function and annual salary and length of employment.
4. Landlord reference - this only applies if shareholder does not reside in building.



FINANCIAL STATEMENT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Assets:**

Total of cash in banks, CMA's, CD's, etc. (see Schedule A)	\$ _____
Securities (see Schedule B)	\$ _____
Real Estate (see Schedule C)	\$ _____
Pension Funds (see Schedule D)	\$ _____
Life Insurance: Cash Surrender Value (see Schedule E)	\$ _____
Escrow deposit on apartment	\$ _____
Other Assets (see Schedule F)	\$ _____
<b>TOTAL ASSETS</b> .....	<b>\$</b> _____

**Liabilities:**

Mortgages payable (see Schedule C)	\$ _____
Other Liabilities (see Schedule G)	\$ _____
<b>TOTAL LIABILITIES</b> .....	<b>\$</b> _____

**NET WORTH (excess of assets over liabilities)**..... **\$** \_\_\_\_\_

**Income:**

Salary (or earned income)	\$ _____
Dividends & Interest	\$ _____
Other (see Schedule H)	\$ _____
<b>TOTAL INCOME</b> .....	<b>\$</b> _____

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FINANCIAL STATEMENT: Supplementary Schedule**

**A. Cash, Bank, Money Fund, CD, CMA, or other**

Name, Address Type of Account Cash Balance

Name, Address	Type of Account	Cash Balance

**B. Securities**

Description of security No. of shares Market Value

Description of security	No. of shares	Market Value

**C. Real Estate**

Location of Property Market Value Current Amount of Mortgage

Location of Property	Market Value	Current Amount of Mortgage

**D. Pension Funds**

Description Amount

Description	Amount

E. Life Insurance Beneficiary, Insurance Co.	Cash Surrender Value

F. Other Assets Description	Amount

G. Other Liabilities Description	Amount

H. Other Income Source of Income	Amount